

The Loan Change Forms have been moved to Student Forms!

To begin please log into Student Forms <u>https://calbaptist.studentforms.com</u>

Once logged in select "Manage Request":

	StudentForms	JB
Needs Action		Manage Requests
	You're all caught up right now.	
	Version 22.49.23421	

Then select the + for either the Student or Parent PLUS Loan Change Form in the academic year you want to update the loan for:

Manage Requests				
Request Type	2024-2025	2023-2024		
Parent PLUS Loan Change Form	+	+		
Student Loan Change Form	+	+		
Veteran Benefits Request	+	+		
		Close		

CBU Financial Aid Office

Answer the question below to let us know the reason why you want to increase or decrease a loan and select "Submit":

tudant Laan Ch	2000 Form = 2000 2000 4
student Loan Cha	ange Form 2023-2024
Please use this form to requ Jnsubsidized, Grad PLUS ar	iest an increase or decrease to your Subsidized, nd/or Private Loan(s).
Please explain your reason for this	s request.
I need to increase my subsidized lo	an to cover my balance.
Characters left: 197/255	

You will now see a task that needs action on your Student Forms dashboard.

Click on the loan change form to proceed.

Ξ_		StudentForms	JB
	Needs Action		Manage Requests
	1 Task Left	2023-2024 Student Loan Change Form Status: Collecting Documents	
-		Needs Action 1 Submitted 0	

CBU Financial Aid Office

Next select the "Fill Out" option and complete the form according to the instructions on the form.

≡	StudentForms
Ê	Needs Student Action > 2023 - 2024 Student Loan Change Form
	2023 - 2024 Student Loan Change Form
	Student Loan Change Form
	Please complete this Student Loan Change Form to make a change request for your Subsidized, Unsubsidized, Graduate PLUS, or Private Loan.
	l need to increase my subsidized loan to cover my balance.
	Appeal Status: Open
	Student Loan Change Form 🕑
	Submit

Once done please do not forget to click the Submit button that is currently grayed out in the screen shot above. (It will not be grayed out once the form is filled out)

If you have any questions please contact our office at 951-343-4236.