



Graduate Budget Add-On Form 2023-2024

Student Name _____ ID Number _____

Use this form to request an increase to your cost of attendance. Mark below the expenses you are requesting to be included in your financial aid budget. You are required to attach supporting documentation for each expense claimed. See page two for acceptable forms of documentation. Only expenses incurred during the current academic year will be considered. Please submit the form to the Financial Aid Office for review. Review does not guarantee that the requested budget add-on will be approved.

_____ Books and Supplies

_____ Major Auto Repairs

_____ Purchase of either a computer or tablet

_____ Actual Housing Costs

_____ Additional Program Fees

_____ Day Care Expenses

PLEASE NOTE: Any increase to your budget may not automatically qualify you for additional grants, scholarships, or loans. If your request is approved the Financial Aid Office will contact you with further instructions. You can only submit up to three Budget Add-On forms a year. Certification Statement: I certify that all information reported on this page is true and accurate to the best of my knowledge. I understand that purposely falsifying information may lead to a cancellation of my aid and prevent me from receiving financial aid in future academic years.

Student Signature _____ Date _____

Office Use Only:

Approved _____ Denied _____

Comments _____

Added Line Item and Amount _____

FAA Signature _____ Date _____

Budget Add-On Form 2023-2024

Types of Allowances	Standard Full-Time Budget	Maximum Budget Allowance	Required Documentation
Books and Supplies	Varies by program	Actual Cost*	Receipts for all expenses must be directly related to the program enrollment
Major Auto Repairs	\$0 Regular maintenance expenses are included in the standard budget	Up to \$7,500 life-time student amount	Receipts reflect cost and description of the repairs performed. Auto repairs must be for vehicles that are registered with CBU.
One time purchase of either a computer or tablet	\$0	Up to \$2,000 life time student amount	This expense will be allowed only once during the student's enrollment at CBU
Housing Cost	\$8,577 per academic year \$2,859 per semester	Actual Cost*	Rental Agreement or Mortgage Contract
Billed/Required program fees	Varies by program	Actual Cost*	Receipts reflecting the cost and letter from the Department/School verifying out of pocket expenses required.
Daycare and/or Adult Home Care Expenses	\$0	Not to exceed \$3,333 per semester (Daycare expenses allowed only for children 12 years of age and under, unless the child has a disability)	Monthly billing statement required Child birth certificate(s)

Please note, you can only submit up to three Budget Add-On forms a year.

*Must exceed the amount already included in the student's program budget.