

## CONTACT INFORMATION FOR ASSISTANCE IN OBTAINING INSTITUTIONAL OR FINANCIAL AID INFORMATION

### Availability of Employees for Information Dissemination Purposes

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media HEA Sec. 485(a)(1)-(2) (20 U.S.C. 1092(a)(1)-(2)). Not changed by HEOA. 34 CFR 668.43, 34 CFR 668.44 October 28, 2009 FR notice (revised 34 CFR 668.43)

Each institution must make available to prospective and enrolled students information regarding how and where to contact individuals designated to assist enrolled or prospective students in obtaining the institutional or financial aid information required to be disclosed under HEA Sec. 485(a).

California Baptist University posts contact information for HEA disclosures on the university's web site at [CBU Higher Education Opportunity Act Compliance](#). A list of these contacts is provided below.

Assistance with HEA institutional and financial aid information and paper copies are available upon request from the relevant CBU offices listed below, during normal administrative working hours. All offices are located at 8432 Magnolia Avenue, Riverside, CA, 92504, unless otherwise noted.

#### Academic Information

- Office of the Provost  
[ProvostOffice@calbaptist.edu](mailto:ProvostOffice@calbaptist.edu)  
(951) 343-4654  
Yeager Center C211
- Accreditation Liaison Officer  
[ALO@calbaptist.edu](mailto:ALO@calbaptist.edu)  
(951) 343-4654  
Yeager Center C211
- Office of the University Registrar  
[registrar@calbaptist.edu](mailto:registrar@calbaptist.edu)  
(951) 343-4566  
Yeager Center D118
- Office of Institutional Research, Planning, and Assessment  
[ir@calbaptist.edu](mailto:ir@calbaptist.edu)  
(951) 552-8650  
James Building 103
- Office of the Online and Professional Studies Academic Dean  
[dcram@calbaptist.edu](mailto:dcram@calbaptist.edu)  
(951) 343-3932  
10370 Hemet Street Suite 200, Riverside, CA, 92503

- Online and Professional Studies Registrar  
[OPSRegistrar@calbaptist.edu](mailto:OPSRegistrar@calbaptist.edu)  
(951) 343-5568  
10370 Hemet Street Suite 200, Riverside, CA, 92504

#### **Campus Store**

- Campus Store Director  
[cbracey@calbaptist.edu](mailto:cbracey@calbaptist.edu)  
(951) 343-4456  
Lancer Plaza 208
- Textbook Manager  
[TDiaz@calbaptist.edu](mailto:TDiaz@calbaptist.edu)  
(951) 343-4607  
Lancer Plaza 208

#### **Career Center**

- Career Center  
[CareerCenter@calbaptist.edu](mailto:CareerCenter@calbaptist.edu)  
(951) 343-5031  
Business Building 118

#### **Financial Aid**

- Financial Aid Office  
[finaid@calbaptist.edu](mailto:finaid@calbaptist.edu)  
(951) 343-4236  
Yeager Center B123
- Student Accounts Office  
[StudentAccounts@calbaptist.edu](mailto:StudentAccounts@calbaptist.edu)  
(951) 343-4371  
Lancer Arms 42

#### **Teacher Preparation**

- Dean of the Dr. Bonnie G. Metcalf School of Education  
[eolson@calbaptist.edu](mailto:eolson@calbaptist.edu)  
(951) 343-4448  
Yeager Center B228

#### **Public Safety**

- CBU Department of Public Safety  
[publicsafety@calbaptist.edu](mailto:publicsafety@calbaptist.edu)  
(951) 343-4311  
Lancer Arms 31

#### **Information Technology**

- Information Technology Services Help Desk  
[hdesk@calbaptist.edu](mailto:hdesk@calbaptist.edu)  
(951) 343-4444  
James Building 152

- Associate Vice President for Information Technology  
[thong@calbaptist.edu](mailto:thong@calbaptist.edu)  
(951) 343-3987  
10370 Hemet Street Suite 200, Riverside, CA, 92504

#### **Student Services**

- Student Services  
[StudentServices@calbaptist.edu](mailto:StudentServices@calbaptist.edu)  
(951) 343-4217  
Yeager Center D243
- Community Life  
[CommunityLife@calbaptist.edu](mailto:CommunityLife@calbaptist.edu)  
(951) 343-4425  
Lancer Plaza 319
- Athletics Department  
[lbouchie@calbaptist.edu](mailto:lbouchie@calbaptist.edu)  
(951) 343-4318  
Van Dyne Gym 201

#### **University Information**

- Accreditation Liaison Officer  
[ALO@calbaptist.edu](mailto:ALO@calbaptist.edu)  
(951) 343-4654  
Yeager Center C211
- Disability Services  
[ds38@calbaptist.edu](mailto:ds38@calbaptist.edu)  
(951) 552-8814  
Lancer Arms 38
- Office of General Counsel  
[jpellegrene@calbaptist.edu](mailto:jpellegrene@calbaptist.edu)  
(951) 343-4554  
Yeager Center D226
- Office of Institutional Research, Planning, and Assessment (Student Diversity, College Navigator)  
[ir@calbaptist.edu](mailto:ir@calbaptist.edu)  
(951) 552-8650  
James Building 103
- Student Services (Complaints or Grievances)  
[StudentServices@calbaptist.edu](mailto:StudentServices@calbaptist.edu)  
(951) 343-4217  
Yeager Center D243
- Office of the University Registrar (Veterans Information)  
[sleader@calbaptist.edu](mailto:sleader@calbaptist.edu)  
(951) 552-8522  
Yeager Center D118

- Information Technology Associate Vice President (Copyright Infringement Policies)  
[thong@calbaptist.edu](mailto:thong@calbaptist.edu)  
(951) 343-3987  
10370 Hemet Street Suite 200, Riverside, CA, 92504